



**ST. MARK'S LUTHERAN CHURCH  
CONGREGATIONAL ANNUAL GENERAL MEETING  
MINUTES - APRIL 23, 2023**

|                               |                                                      |
|-------------------------------|------------------------------------------------------|
| <b>Date:</b> April 23, 2023   | <b>Location:</b> St. Mark's and Zoom Virtual Meeting |
| <b>Time Started:</b> 11:31 AM | <b>Time Ended:</b> 12:32 PM                          |

1. Quorum confirmed with 60 members attending.
2. Opening Devotion
3. Approval of AGM Agenda  
**MSC CM-2023-01 That the agenda be approved as presented.**
4. Approval of Minutes
  - a) Minutes of 2022 AGM (for information only)
  - b) Special Congregational Meeting – December 10, 2022  
**MSC CM-2023-02 That the minutes of the December 10, 2022 Congregational Meeting be approved as presented.**
5. Secretary's Report - Approval of Congregational Council actions in 2022  
**MSC CM-2023-03 That the actions taken by the Congregational Council in 2022 be approved as presented.**
6. Pastor's Report
7. Congregational Council Chair's Report
8. a) Program Committees
  - i. Adult Education
  - ii. Fellowship
  - iii. Inreach / Outreach
  - iv. Property
  - v. Social Ministry
  - vi. Sunday School
  - vii. Worship
  - viii. Youth



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b) Other Reports

- i. Lutheran Urban Ministry
- ii. Urban Meals
- iii. MNO Synod Office
- iv. Ministry to Shut-ins

9. Finance / Treasurer's Report

PowerPoint Presentation included the following: how much has changed from 3 years ago; a significant change being \$3 of every \$4 of general offering is now via PAD or eTransfers, and only \$1 is from traditional offering envelopes; timing of general offerings has changed as under \$20,000 was received in the beginning of 2022 and a record \$57,000 was received in December; and, Operating income in 2022 was less than 2021 but despite the decline in general offerings, an Operating Profit in 2022 was realized of approx \$4900 mostly attributed to the period in which St. Mark's did not have a full-time pastor.

An update on the 2023 First Quarter Financial Position included the following: despite a General Offering downward trend since 2017, General Offering is up 6.1% from the First Quarter of 2022; An Operating Loss of \$22,000 in the First Quarter of 2023 is partially attributed to the extraordinary expense of approx \$5500 for a floor sink in the Parish Hall storeroom; and, if the downward trend in general offering is maintained, a year end deficit of \$30,000 is anticipated.

The Congregation was advised regular updates on St. Mark's financial outlook will be provided throughout the year.

10. Audit Committee Report

**MSC CM-2023-04 That the Congregational Council be given authority to approve the Audit Committee Report on the 2022 Financial Statements.**

11. Nominating Committee Report

Nathan Cook, Tom Lewis, Jodi Pappel-Reider and Cole Parsons are the nominees for the four vacant positions on the Congregational Council.

Ed Mann is the nominee to represent St. Mark's Lutheran Church at the Lutheran Urban Ministry (LUM) Annual General Meeting.



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12. Elections

a) Congregational Council

The Chair declared Nathan Cook, Tom Lewis, Jodi Pappel-Reider and Cole Parsons elected by acclamation.

b) LUM AGM Representative

**MSC CM-2023-05 That Ed Mann be appointed as delegate to the 2023 Annual General Meeting of Lutheran Urban Ministry (LUM).**

13. Property Committee Special Report

Kurt Simonsen provided an overview of remedial work required as a result of significant ice damage on the east side of the building: insurance will cover the damage to the attic above the parish hall and to the east exterior wall, including removal of asbestos; work will likely commence in May and continue throughout the summer with expected intrusions to the parish hall; and, in addition to the insurance deductible cost of \$10,000, an additional expense of approx \$25,000 - \$30,000 will be incurred for betterments such as insulation and to address electrical issues.

14. St. Mark's Congregational Survey

The presentation of results included the following: survey response was good as 122 members responded, 77 of which considered themselves to be active; on-line worship is a post pandemic reality as 42% of those identifying as active members participate on-line, and 35% of those identifying as inactive also participate on-line; what was clear from those indicating what they liked about and wanted from St. Mark's is that the wants and likes require volunteers; presently a small number of volunteers carry a heavy load and to help St. Mark's excel will require a bigger pool of volunteers; and, recommendations from the survey, including an action plan and restructuring of Committees will be forthcoming.

15. Enabling Motion re Approval of Minutes

**MSC CM-2023-06 That the Congregational Council be given authority to approve the minutes of the congregational annual general meeting of April 23, 2023.**



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16. Presentation to Brenda Catchpole, Sarah Harrington, Brian Lorch, and Wade Quehe, departing Council Members, in grateful recognition for their contribution on Congregational Council.

Adjournment and Closing Devotion.