

ST. MARK'S LUTHERAN CHURCH
Schedule of Honoraria and Fees for
Funeral and Memorial Services

Honorarium for Pastor

- Recommended amount is \$400 payable directly to the Pastor

Fee for Director of Music Ministry

- If you wish to have our Director of Music Ministry provide music at a funeral / memorial service, please be aware that the time she will need to prepare for and attend the service is beyond the scope of her regular workweek.
- To compensate for additional hours of work, a minimum fee of \$255 is payable directly to Melissa Gingrich. Additional fees may be requested depending on requests by the family.

Other Fees / Honoraria

Please be aware of the following fees and suggested Honoria associated with funeral / memorial services:

- \$70 fee for administrative costs related to preparing / printing of bulletins
- A suggested honorarium of \$100 in recognition of those volunteering to serve at a post-service reception
- A suggested honorarium of \$50 in recognition of those volunteering to provide technical support during the service (e.g., PowerPoint, sound, live streaming)

Payment of Other Fees / Honoria

- Please make a cheque payable to St. Mark's Lutheran Church for the combined amount of all applicable other fees.
- Payment may also be made by e-transfer of funds to office@stmarkslutheran.ca. Please indicate in the e-transfer message box that the transfer is for fees related to a funeral.
- It is appreciated if the honorarium for the Pastor, the fee for the Director of Music and payment for other associated fees are delivered to the church office prior to the funeral service.

Note re Livestreaming

The option to livestream a service is subject to the availability of personnel to operate the equipment.

Last Update: November 2025